

May

REGISTER: Call 332-6632 or E-Mail sswindle@bham.lib.al.us

COMPUTER CLASSES

at Homewood Public Library

S	M	Tuesday	W	Thursday	F	S	
		1	2	3 <u>Intro to Internet</u> 2:00 – 4:00 p.m	4	5	Introduction to Word 2007 – Part One <i>May 8, Tuesday, 2:00 – 4:00 p.m.</i> <i>June 26, Tuesday, 2:00 – 4:00 p.m.</i> Learn to create, format, and edit documents.
6	7	8 <u>Intro to Word I</u> 2:00 – 4:00 p.m	9	10	11	12	Introduction to Word 2007 – Part Two <i>May 15, Tuesday, 2:00 – 4:00 p.m.</i> Become familiar with tools that make document creation easier and faster.
13	14	15 <u>Intro to Word II</u> 2:00 – 4:00 p.m	16	17 <u>Intro to E-Mail</u> 2:00 – 4:00 p.m	18	19	Introduction to Excel 2007 – Part One <i>May 22, Tuesday, 2:00 – 4:00 p.m.</i> Learn to create spreadsheets and input data.
20	21	22 <u>Intro to Excel I</u> 2:00 – 4:00 p.m	23	24	25	26	Introduction to Excel 2007 – Part Two <i>May 29, Tuesday, 2:00 – 4:00 p.m.</i> Learn to create spreadsheets and input data.
27	28	29 <u>Intro to Excel II</u> 2:00 – 4:00 p.m	30	31 <u>Copy and Paste</u> 2:00 – 4:00 p.m			Introduction to Power Point 2007 <i>June 5, Tuesday, 2:00 – 4:00 p.m.</i> Create a sophisticated presentation for work or play.

June

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S	M	Tuesday	W	Thursday	F	S	
					1	2	Introduction to Publisher 2007 <i>June 19, Tuesday, 2:00 – 4:00 p.m.</i> Use templates to create professional looking Publisher projects quickly.
3	4	<u>Intro to PowerPoint</u> 2:00 – 4:00 p.m	6	7	8	9	Introduction to the Internet <i>May 3, Thursday, 2:00 – 4:00 p.m.</i> Learn to browse the Internet safely.
10	11	12	13	14	15	16	E-Mail <i>May 17, Thursday, 2:00 – 4:00 p.m.</i> Learn how to send and receive messages on webmail, and more.
17	18	<u>Intro to Publisher</u> 2:00 – 4:00 p.m	20	21	22	23	Introduction to Computers <i>June 28, Thursday, 2:00 – 4:00 p.m.</i> Learn the different components of the computer, how to turn it on and off properly, how to use the mouse, and more!
24	25	<u>Intro to Word I</u> 2:00 – 4:00 p.m	27	<u>Intro to Computers</u> 2:00 – 4:00 p.m	29	30	<u>CLASSES IN JUNE ARE SUBJECT TO CHANGE</u>